

BOARD OF EDUCATION
Millburn School District 24

REGULAR MEETING
June 20, 2011

BOARD MEMBERS PRESENT

Diane Campbell
Jane Gattone
Scott Miller
Joseph Pineau
Robert Reding
Lisa Scanio

BUSINESS MANAGER

Mary Taylor

TREASURER

Roger Manderscheid

BOARD CLERK

Dorothy Pazanin

ADMINISTRATION PRESENT

Dr. Ellen Mauer, Superintendent
Elizabeth Keefe, Special Education Director
Dr. Cheryl Kucera, Curriculum Director
Joanne Rathunde, Technology Director
Jason Lind, Principal

VISITORS

Sara Glade
Laura Brown
Valerie Powley
Howard Crouse
Carla Blanchard
Alicia Keys

The Regular Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Central School, was called to order at 7 p.m. by President Robert Reding. Roll call was taken with the following Board Members in attendance: Diane Campbell, Scott Miller, Joseph Pineau, Robert Reding and Lisa Scanio. Jane Gattone was absent at this time. Chris Stream also was absent.

Due to the absence of Board Secretary Chris Stream, a motion was made by Lisa Scanio and seconded by Scott Miller to name Diane Campbell as Secretary Pro Tem. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

ADDITION OF NON-ACTION ITEMS — Robert Reding congratulated Diane Campbell, the District 24 SEDOL representative, on her appointment to the SEDOL Executive Board.

Scott Miller and Joseph Pineau reported on their recent attendance at a workshop for new Board Members. They attended sessions on governance, law and finance. They said Ms. Gattone also participated. Mr. Reding reported on the training session he attended for new Board presidents.

EXECUTIVE SESSION

A motion was made by Lisa Scanio and seconded by Scott Miller to enter into Executive Session for the purpose of discussing personnel. On a roll call vote, the following Board Members voted Aye: Diane Campbell, Scott Miller, Joseph Pineau, Robert Reding and Lisa Scanio. Nays: none. Absent: Jane Gattone and Chris Stream. The motion passed. The Executive Session began at 7:14 p.m.

A motion was made by Lisa Scanio and seconded by Diane Campbell to exit Executive Session at 7:40 p.m. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Jane Gattone and Chris Stream. The motion passed.

REGULAR MEETING RESUMES

The Regular Board Meeting resumed at 7:44 p.m.

PUBLIC COMMENT – Carla Blanchard noted that it was Dr. Ellen Mauer's last meeting and thanked her for her service as superintendent. Ms. Blanchard asked why the Board decided to eliminate the Public Comment section at the end of the meeting.

ACTION ITEMS

CONSENT AGENDA – A motion was made by Lisa Scanio and seconded by Joseph Pineau to approve the Consent Agenda, including the following:

1. Approval of Minutes
 - a. Regular Meeting and Executive Session of May 16, 2011
 - b. Committee of the Whole Meeting and Executive Session of June 1, 2011
 - c. Public Hearing of June 6, 2011
 - d. Special Meeting and Executive Session of June 6, 2011
2. Treasurer's Report and Approval
3. Bill Approval and Payment Authorization

EXPENDITURES		6/30/11	
EDUCATION		BUILDING	
BILLS PAYABLE	\$2,211,150.19	BILLS PAYABLE	\$46,759.22
PAYROLL	\$706,464.96	PAYROLL	\$44,398.35
MICS			
TOTAL	\$2,917,615.15	TOTAL	\$91,157.57
TRANSPORTATION		IMRF	
BILLS PAYABLE	\$17,349.94	BILLS PAYABLE	\$0.00
PAYROLL	\$49,014.54	PAYROLL	\$39,586.29
TOTAL	\$66,364.48	TOTAL	\$39,586.29
SITE & CONSTRUCTION		BONDS&INTEREST	
BILLS PAYABLE	\$0.00	BILLS PAYABLE	\$0.00
		TORT	
		PAYROLL	\$4,163.80
		BILLS PAYABLE	\$0.00
		TOTAL	\$4,163.80
FUNDS TOTAL		\$3,118,887.29	

4. Activity Funds of Millburn Central and Millburn West

5. Personnel Report

- a. FMLA and Leave of Absence Request for **Amy Cobert** – 1.0 FTE Speech Pathologist
- b. Leave of Absence for **Virginia Baker**
- c. Rehire **Sara Glade** – 1.0 FTE Grade 1 Teacher
- d. Hire Summer Custodial Help
 - 1) Daniel Reding
 - 2) August Winters
 - 3) Mark Yocius

6. Appointment of Depository – State Bank of the Lakes
7. Appointment of Treasurer – Roger Manderscheid
8. Appointment of Legal Counsel – Hodges, Loizzi, Eisenhamer, Rodick & Kohn
9. Appointment of Publisher – *The Daily Herald*
10. Illinois Association of School Boards Membership
11. Second Reading and Approval of Board Policy
 - a. General Personnel – Solicitation By or From Staff 5:140
 - b. Instruction – Organization of Instruction 6:30
 - c. Community Relations – Connection with the Community 8:10
 - d. Community Relations – Public Suggestions and Concerns 8:110

On a roll call vote, the following Board Members voted Aye: Scott Miller, Diane Campbell, Lisa Scanio, Robert Reding and Joseph Pineau. Nays: none. Absent: Jane Gattone and Chris Stream. The motion passed.

HIRE BUSINESS MANAGER – A motion was made by Lisa Scanio and seconded by Joseph Pineau to hire Stephen Johns as the 1.0 FTE Business Manager with a two-year contract and a starting salary of \$92,500. On a roll call vote, the following Board Members voted Aye: Diane Campbell, Lisa Scanio, Robert Reding, Joseph Pineau and Scott Miller. Nays: none. Absent: Jane Gattone and Chris Stream. The motion passed.

It was noted that Jane Gattone entered the meeting at 7:51 p.m.

TENTATIVE BUDGET – Mary Taylor gave a presentation on the proposed Tentative Budget. She said the total budget is just over \$15 million, with about 70 percent going to the Education Fund. She projects that the district will have to borrow less in Tax Anticipation Warrants next year to meet its obligations. A motion was made by Lisa Scanio and seconded by Joseph Pineau to approve the Tentative Budget. On a roll call vote, the following Board Members voted Aye: Lisa Scanio, Robert Reding, Joseph Pineau, Jane Gattone, Scott Miller and Diane Campbell. Nays: none. Absent: Chris Stream. The motion passed.

INFORMATION/DISCUSSION ITEMS

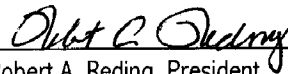
PMA PRESENTATION – Howard Crouse, vice president of PMA Financial Network, presented updated information on the district's financial outlook. He discussed potential revenue and expenditures, and projected fund balances for the next several years.

BOARD TRAINING SESSION UPDATE – Robert Reding reported that Board Members recently participated in the Starting Right workshop sponsored by the Illinois Association of School Boards. One topic of discussion was community input. Mr. Reding said the Millburn School Board wants to formalize procedures to conform to established IASB standards, have a broader reach to the stakeholders and have a more disciplined approach to receiving and responding to community input. The new procedure for public comment, which will be taken once at the beginning of Board Meetings, insures that everyone who wants to speak has an opportunity to do so, establishes a time limit, keeps a written record of those who make comments, and makes it easier for the superintendent to follow up with a written response. Mr. Reding said that any member of the community who would like to make a comment at the end of a Board Meeting is welcome to email the Board and the superintendent, and to state the comments at the next Board Meeting. He said the Board will continue to discuss other ways to broaden its reach within the community.

BOE DOCUMENTS – Joanne Rathunde explained that a Board Member portal has been added to the district website. It is password protected. It is designed for Board Members to maintain information that will be useful to them, such as Board training materials and a calendar of events.

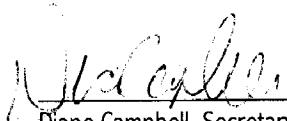
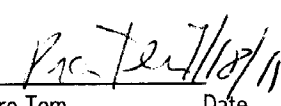
ED-RED MEMBERSHIP – The Board discussed whether to join Ed-Red, an organization that lobbies in Springfield on behalf of suburban school districts. It was decided not to take action at this time.

A motion was made by Lisa Scanio and seconded by Joseph Pineau to adjourn the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Chris Stream. The motion passed. The Regular Meeting adjourned at 8:50 p.m.



Robert A. Reding, President
Board of Education
Millburn School District 24

ATTEST:

Diane Campbell, Secretary Pro Tem Date
Board of Education
Millburn School District 24